



## Community Service Worker

Do you have a strong work ethic and are passionate about education and community programs? Be part of a team where you can work for a non-profit organization and make an impact on students to learn more! You can make a difference in the world by giving students the opportunity to access free and affordable educational services!

### About Vancouver Region Educational Services:

Vancouver Region Educational Services (VRES) is a non-profit organization offering accessible and meaningful learning experiences to communities across the Vancouver Region. We support growth through educational programs, youth initiatives, and community partnerships that encourage skill development, confidence, and creativity.

### About this opportunity:

As a Community Service Worker, you will support learners and families participating in VRES programs, while assisting with outreach and administrative functions. This role emphasizes communication, inclusion, and community engagement. You will help deliver programming and offer support to participants while working closely with staff to ensure that learning environments remain welcoming, safe, and responsive to diverse needs.

Key responsibilities are as follows:

- Assist in delivering educational programs, camps, workshops, and community activities across Metro Vancouver
- Support participants by answering questions, providing guidance, and helping families navigate registration and program procedures
- Contribute to outreach initiatives such as community visits, promotional events, and youth engagement activities
- Work with teaching staff to maintain safe classroom and camp environments, assist with supervision, and help manage student behavior
- Maintain organized documentation, attendance records, and basic administrative tasks



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- Support efforts to increase accessibility and participation for underrepresented community groups
- Provide customer support through email, registration assistance, and in-person inquiries
- Participate in tasks that involve multiple departments, including operations, outreach, or program planning

### Requirements:

- Interest in community engagement, education, child and youth services, social support programs, or related fields
- Strong communication and interpersonal skills for supporting children, youth, and families
- Ability to handle fast-paced learning environments and work with diverse participants
- Ability to work 35 to 40-hour work weeks, including evenings and weekends based on assigned shifts
- Mobility to commute to community centers, schools, and other program locations across Metro Vancouver
- A valid Standard First Aid with CPR-C certification and a satisfactory Vulnerable Sector Check are required (not reimbursed). These may be obtained after securing the role but must be completed before the first day of work
- Candidates must be between 15-30 years of age, a Canadian citizen/permanent resident/refugee protection status, and have a valid SIN.

### Assets:

- Experience working with community organizations, children, youth, or families
- Knowledge of social work, community services, or education-related programming
- Fluency in more than one language (reading, writing, speaking, listening)
- Access to a car and a valid Class 5/7 British Columbia driver's license

This is a fully in-person position. Salary ranges from \$18-26/hour, dependent on experience, skills, education, and role.